



2017 TOURNAMENT MANUAL

243-7080 River Road
Richmond, BC
V6X 1X5
Phone: 604.303.6766

2017 PGA OF BC GENERAL TOURNAMENT CONDITIONS

1. TOURNAMENT ADMINISTRATION

The Captain shall administer the tournament rules laid down in the PGA of British Columbia Tournament Manual, supplemented by any subsequently published rules. The Captain shall refer to the Board of Directors on any matter which he/she feels requires the consideration of the Board of Directors. A player has the right to appeal at the next meeting of the Board of Directors. On notice of an appeal, the Captain shall submit a written report to the Board in time for such a meeting.

2. ENTRIES

- i. Entries must be made via online registration at **pgabc.org** or in writing with payment made by cheque, American Express, VISA or Mastercard. **Cheques to be made payable to the PGA of British Columbia.** Entries accompanied by payment must be sent to the PGA of British Columbia office to arrive on or before the deadline dates specified on the entry forms.
Send entries to: **#243, 7080 River Road**
Richmond, BC
V6X 1X5
Phone: 604.303.6766
or fax to: **604.303.6765** (accompanied by credit card info.)
- ii. A Candidate for Membership or Member of the PGA of BC must be in good standing for a minimum of 6 months prior to the event in order to be accepted. In the event that a tournament has not reached its capacity, members in good standing with fewer than 6 months experience will be considered for entry.
- iii. In the event that eligibility requires a member to be in a certain category, the member must have been in that membership category for at minimum 30 days prior to the start of the event. ie. Club Pro Championship
- iv. Priority for entry into tournaments will go to individuals who are currently working full-time at a PGA of BC recognized golf facility. In the event that a tournament has reached its registration capacity, an alternates list will be created, with entry provided on a first-come-first-serve basis.
- v. In the event that a team oriented tournament has reached its registration capacity, an alternates list will be created. Clubs wishing to submit more than one team will be added to this list and only accepted into the field of the tournament does not reach its capacity.
- vi. A PGA of BC member may not play in more than two (2) professional tour events 45 days in advance of the commencement of the PGA of BC event in order to be eligible to compete and win prize money in said event. Tours under this clause include all tours used in the Official World Golf Rankings plus the Champions Tour, European Senior Tour and Symetra Tour. Exceptions to this two-event limit include any nationally recognized Championship, such as the US Open, British Open, Canadian Open or PGA Championship of Canada.
- vii. All team competitions must include participants from the same facility.
- viii. Provision for acceptance of entries will be at the discretion of the Captain's Committee.
- ix. Pairings and starting times: It is the player's responsibility to be aware of his/her starting time for any PGA of British Columbia event. Starting times can be accessed online or by contacting the office.
- x. **Entries must be PAID IN FULL before play is permitted.** Entries will be confirmed via website email confirmation. **All draws are final and will not be adjusted for any reason.**
- xi. **Cancellation Policy:** Cancellations received prior to the entry deadline (in writing) will receive a full refund. Any member who doesn't properly withdraw or cancel from a tournament prior to its start will forfeit their entry fee and may be subject to additional penalties.
- xii. **Late Cancellation:** Cancellations received after the deadline will not be refundable.

Note: At the discretion of the PGA of BC Office, a full refund may be given if there is sufficient reason for doing so. Examples include: Waiting list allows for an easy substitution of players, family sickness or emergency prevented proper cancellation. Injuries occurring prior to entry deadline must be disclosed at time of registration. Failure to do so will result in the competitor forfeiting their entry fee if withdrawal from the Championship is necessary due to said injury.

- xiii. **No Show Policy:** Any member who has entered a tournament and fails to appear for his/her starting time without reasonable cause will be subject to the forfeiture of the entire entry fee amount. In addition, without submitting a written explanation within a reasonable amount of time (7 days after the tournament ends) any further requests for refund consideration will be refused and the member will be subject to a no-show penalty (see section 4iv).
- xiv. **Late Entry:** Entries received after the registration deadline of the tournament will be put on a waiting list and will be accepted into the tournament if space permits and it doesn't compromise the coordination of the tournament..

3. SKINS GAMES

Skins games will be available for select tournaments. Skins games can be entered by completing the appropriate space on the entry forms and submitting the necessary fee.

4. DISCIPLINE

- i. All penalties must be paid or an appeal made before play will be allowed in the next tournament.
- ii. All penalties will be doubled for a second offence. A third offence may lead to expulsion from participation in future PGA of British Columbia events. Penalties also apply to all practice rounds.
- iii. All penalties are cumulative. All penalties must be paid to the PGA of British Columbia upon assessment and any appeal must be made in writing to the Captain of the PGA of British Columbia within 7 days.
- iv. **Offences and corresponding penalties:**

No-Show	
• Playing Ability Test	\$200
• Professional Tournament	\$200
• Professional – Amateur Competition	\$200
Throwing club	\$100
Failure to repair ball mark(s)	\$100
Failure to return scorecard (within 10 minutes)	\$100 & DQ
Conduct or Language likely to injure the reputation of the PGA of British Columbia, host facility, or partner(s)	up to \$500
Violation of PGA of British Columbia Dress Code standards	\$100
Failure to attend mandatory tournament function	\$200

5. CANCELLATION OF TOURNAMENT

In the event of the curtailment or cancellation of a tournament, prize money shall be distributed as agreed between the sponsor and the PGA of British Columbia.

6. CADDIES

Caddies are permitted at select PGA of British Columbia Championships. Metal spiked footwear are not permitted.

7. CARTS

Please see "Dress Code and other policies covering PGA of BC Events." This section details golf cart policy pertaining to each individual event.

The Rules Committee may limit the number of carts permitted on the course based on availability and weather conditions. This information will be made available prior to the start of each event.

Any individual who is not a competitor or a caddie is **not** permitted to ride in any cart assigned to a competitor. Penalty for breach of this rule is 2 strokes for each hole on which any breach occurred, to a maximum penalty of 4 strokes per round.

8. PRIZE PRESENTATION

The top five prize winners in individual and/or team event must be in attendance at the prize presentation, unless the Captain gives consent. The penalty for failure to attend is \$200.

9. LOCAL RULES

Upon commencement of play each player will receive a local rules sheet.

10. RETURN OF SCORECARDS

Players are responsible for checking and signing their own scorecard and attesting their fellow competitor's scorecard. If a competitor fails to check, sign and return his/her scorecard to scoring officials within 10 minutes of the completion of his/her round, he/she shall be deemed disqualified and will be fined \$100.

11. TIES

- i. In stroke play events, in the event of a tie, a sudden-death playoff will decide the winner. (Applies to PGA of BC Championship, Seniors' Championship, Assistants' Championship, Women's Championship and Club Professional Championship).
- ii. In select team formats, in the event of a tie, a sudden-death playoff will decide the winner. The format for this playoff will be **Alternate Shot** (Applies to Pro-Assistant Championship and Tournament of Champions)
- iii. When a competition stipulates that ties be broken by means other than a hole-by-hole playoff, retrogression, flipping a coin or other similar methods shall determine the order of finish. (Applies to Pro-Junior)
- iv.

12. DRESS REQUIREMENTS & CODE

All professionals are required to present a neat appearance in both clothing and personal grooming and maintain an acceptable standard of dress both on the golf course and in the clubhouse. All branded apparel must be golf related. Every PGA of BC tournament has a mandatory dress code for tournament functions, unless waived by the Administration Office. Penalties for infractions are \$100 for the first offence and \$200 for the second offence.

Dress code information can be found for quick reference [online](#)

Dress Code	Simple Definition	Detailed Definition
Golf Casual	Proper golf attire	Men: golf slacks and collared golf shirt Women: golf slacks and golf fashion shirt, shorts, Capri pants, skorts Footwear: teaching shoes acceptable
Business Formal	Suit and tie or equivalent	Men: sport jacket or suit jacket, necktie, dress slacks and dress shirt Women: sport jacket or suit jacket, dress slacks or skirt and blouse, or dress Footwear: dress shoes
Unacceptable attire:	The following is unacceptable at any PGA of BC event or	Denim jeans, clothing that is ripped, torn, or otherwise in a state of disrepair,

	function:	clothing with commercial and/or sporting advertising ie. Baseball caps or offensive logos or slogans, running shoes, sandals
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13. DRESS CODE & OTHER POLICIES FOR SPECIFIC EVENTS:

Pro-Assistant Championship

Dress code: Golf Casual (Shorts permission subject to approval)

Post-golf function: Mandatory attendance for Top 5 competitors

Alcohol consumption: Permitted during the course of play

Cart use: Permitted

Purse Payout: Checks will be split equally and sent to facility under EP/HP's name

Tournament of Champions

Dress code for post-golf luncheon: Golf Casual

Post-golf function: Mandatory attendance for all competitors

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: Permitted

Assistants' & Senior's Championship

Dress code for post-golf gatherings: Golf Casual

Post-golf function: Mandatory attendance for Top 5 competitors (of each)

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use for Assistants': NOT permitted unless otherwise approved

Cart use for Seniors': Permitted at own expense

PGA of BC Championship

Dress code for post-golf gatherings: Golf Casual

Post-golf function: Mandatory attendance for Top 5 competitors

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: NOT permitted unless otherwise approved

Club Professional Championship

Dress code for post-golf dinner on Day 1: Business Formal

Dress code for post-golf gathering, Day 2: Golf Casual

Post-golf function: Mandatory attendance for all competitors (Day 1) & Top 5 competitors (Day 2)

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: Permitted at own expense

Pro-Junior Championship

Dress code: Golf Casual (Shorts permission subject to approval)

Post-golf function: Mandatory for all competitors

Alcohol consumption: NO ALCOHOL to be consumed during the course of play

Cart use: NOT permitted unless otherwise approved

Please note that with the exception of the Pro-Assistant and Pro-Junior Championships, shorts may **NOT** be worn in any competition or in any accompanying **PRACTICE ROUND** to said event.

14. SEPARATE TEES POLICY

When men and women compete for the same purse, they will play from separate tees. When setting the golf course, the men's tees will be set at the yardage most appropriate for the competition. The women's yardage will be set approximately 10% shorter than the men's yardage. After the men's tees are set, the committee will attempt to reach the guidelines while preserving similar shot values.

15. PLAYER DECLARATION

- i. I certify that I have read the PGA of British Columbia tournament rules and conditions governing each tournament to be conducted under the auspices of the PGA of British Columbia during 2016 and acknowledge the PGA of British Columbia Captain's Committee as the sole authority.
- ii. By entering into a PGA of British Columbia tournament I accept the outlined terms and conditions, together with any amendments that may from time to time be deemed necessary.
- iii. I certify that I will conduct myself both on and off the golf course in such a way that will at no time discredit the PGA of British Columbia.
- iv. I certify that at any tournament in which I participate, I will abide by the decisions of the appointed PGA of British Columbia committee, whose decisions I will accept as final.
- v. I agree that I will not share any part of the prize money that I may win in a Championship with any other contestant and I will not enter into any arrangement whereby I could have a financial interest in any other player's prize money (such as through prize-splitting or prize money 'insurance').
- vi. I grant the PGA of British Columbia representatives and employees the right to take photographs of me and my property in connection with PGA of British Columbia events. I authorize the PGA of British Columbia (its assigns and transferees) to copyright, use and publish the same in print and/or electronically. I agree that the PGA of British Columbia may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web/social media content.



2017 CONDITIONS OF COMPETITION & STANDARD LOCAL RULES

Play is governed by the 2016 Golf Canada Rules of Golf, the 2016 Golf Canada Decisions on the Rules of Golf and, where applicable, by the following local Rules and Conditions of Competition, approved by the PGA of BC Rules Committee, subject to changes, additions or deletions for particular Championships. The player's attention is drawn to Conditions of Competition as printed on the forms accompanying applications for entry. Complete text of Rules and Appendices may be found in the 2016 Golf Canada Rules of Golf.

Unless otherwise specified, the penalty for a breach of a Local Rule or Condition is:

Match Play – **Loss of Hole**
Stroke Play – **Two (2) Strokes**

SECTION A: CONDITIONS OF THE COMPETITION

- 1. Specification of the Ball** - The ball the player plays must be named on the current List of Conforming Golf Balls recognized by Golf Canada (see Note to Rule 5-1). The current List of Conforming Golf Balls is available in the Tournament Office.

Penalty for Breach of Condition:
Disqualification

- 2. Specification of Driver Head** - Any driver the player carries must have a clubhead, identified by model and loft that is named on the current List of Conforming Driver Heads recognized by Golf Canada (see Note to Rule 4-1). The current List of Conforming Driver Heads is available in the Tournament Office.

Penalty for Breach of Condition:
See Penalty Statement for Rules 4-1 and 4-2

- 3. Discontinuance of Play** - The Note to Rule 6-8b is in effect. The course and all practice areas are closed when play is suspended for a dangerous situation until the PGA of BC Rules Committee has declared them open. Players who disregard closed practice areas will be subject to disciplinary action.

Note: A suspension for a dangerous situation will be signaled by one prolonged air horn note. All other types of suspension will be signaled by three consecutive air horn notes. Resumption of play will be signaled by two short air horn notes.

- 4. Practice** - Prior to and after his round in stroke play, a player may practice on the designated practice areas. A player may not practice on or near the putting green of the hole last played or roll a ball on the putting green of the hole last played (see Note 2 to Rule 7-2).

- 5. Pro-Am Competition Scorecard** - The professional player is responsible for recording scores on the scorecard of his/her team. The amateur player's gross score shall be entered when used as the team's best ball. The scorecard shall be signed by the Professional player and attested to by one of

the amateur players in his or her group. Penalties for breach(s) shall be in accordance with the Rules of Golf, but apply only to the professional player.

- 6. Returning Score Card** – A player's score card has been returned to the Committee when the player has completely exited the defined scoring area, unless the player, prior to leaving, verbally informs the Committee of his intention to leave the scoring area and receives the Committee's permission to do so.
- 7. Close of Competition** - When the PGA of BC Rules Committee has approved all scores, the results of the competition are deemed to have been officially announced.

SECTION B: LOCAL RULES

1. Abnormal Ground Conditions: Rule 25

Ground Under Repair includes:

- a. Areas defined by white lines;
- b. French Drains filled with stones;
- c. Seams of Cut Turf – Through the green, seams of cut turf (not the turf itself), are deemed to be ground under repair. However, interference by a seam with the player's stance is deemed not to be, of itself, interference under Rule 25-1. If the ball lies in or touches the seam or the seam interferes with the area of intended swing, relief is available under Rule 25-1. All seams within the cut turf area are considered the same seam for the purposes of re-dropping (Rule 20-2c).

2. Embedded Ball Through the Green - The Local Rule in Appendix I, Part A, Section 3a is in effect. Note these Exceptions:

- a. A player may not take relief under this local Rule if the ball is embedded in sand in an area that is not closely mown.
- b. A player may not take relief under this local Rule if interference by anything other than the condition covered by this local Rule makes the stroke clearly impracticable.

3. Obstructions: Rule 24

White lined areas tying into artificially surfaced roads, paths or obstructions are deemed to have the same status as the road, path or obstruction and are not ground under repair.

4. Turf Plugs on Putting Greens – On any putting green, turf plugs of any size have the same status as old hole plugs and may be repaired under Rule 16-1c.

5. Wood Chips and Mulch – Wood chips and mulch are loose impediments.

6. Integral Parts of the Course

- a. Wrappings, wires, cables and other similar objects when closely attached to trees
- b. Artificial walls and/or pilings when used to define the margin of bunkers. Such walls and/or pilings are through the green.

7. Permanent Elevated Power Lines or Cables - If a ball strikes a permanent elevated power line or cable, the stroke MUST be cancelled and the player must play a ball as nearly as possible at the spot from which the original ball was last played, in accordance with Rule 20-5.

8. Temporary Obstructions – The Local Rule in Appendix 1, Part A, Section 4b is in effect

9. Distance Measuring Devices - For all PGA of BC events, the local Rule in Appendix I, Part A, Section 7, is in effect. A player may obtain distance information by use of a distance-measuring device.

10. Water and Lateral Hazards – When a water hazard or lateral water hazard is defined on only one side, it is deemed to extend to infinity. When a water hazard or lateral water hazard is bounded by out of bounds, the hazard margin extends to and coincides with the out of bounds line.

Note: Dropping Zones for water and lateral water hazards: Where there are dropping zones for water or lateral water hazards a ball may be played under Rule 26 or may be dropped in the dropping zone nearest to where the original ball last crossed the margin of the hazard, under penalty of one stroke. For provisions relating to dropping or re-dropping a ball in a dropping zone, see the Local Rule in Appendix 1, Part A, Section 6.

11. Out of Bounds: Rule 27

- a. When white stakes or fences are used, the out of bounds line is determined by the nearest inside points of the stakes or fence posts at ground level, excluding angled supports.
- b. When a white line is used, the line itself is considered out of bounds
- c. A ball that crosses the inside edge of a road or curb defining out of bounds, and comes to rest beyond the road or curb, is out of bounds, even though it may be on another part of the course.

12. Environmentally Sensitive Areas: Appendix 1, Part A, Section 2c

An environmentally sensitive area is an area so declared by an appropriate authority, entry into and/or play from which is prohibited for environmental reasons. These areas may be defined as ground under repair, a water hazard, a lateral water hazard or out of bounds at the discretion of the Committee provided that, in the case of an environmentally sensitive area that has been defined as a water hazard or a lateral water hazard the area is, by definition, a water hazard.

Note: Play from an Environmentally Sensitive Area is strictly prohibited. Breach of the Local Rule: two (2) strokes.

PGA OF BC'S PACE OF PLAY POLICY – STROKE PLAY EVENTS

Rule 6-7 of the Rules of Golf states in part: "The player shall play without undue delay and in accordance with any pace of play guidelines which may be laid down by the Committee."

The following are PGA of BC's Pace of Play guidelines to govern stroke play events in 2017:

- For stroke-play events, play will take place in threesomes wherever practical. It is expected that players within a group will communicate with each other in order for the day's pace of play to be achieved.
- A "time par" will be established for each round, specifically calibrated in collaboration with the host venue.
- Groups may be timed by tournament officials. Those groups not meeting "time par" will be warned by tournament officials and advised to pick up their pace of play to avoid potential penalties.
- Groups may be timed further throughout the round if pace continues to be an issue. Times will be marked by the moment the flagstick is replaced in the hole.
- **OUT OF POSITION DEFINED:** The first group to start will be considered out of position if, at any place during the round, the group in question exceeds the allotted time to play, as detailed on the hole location sheet.
- Any subsequent group will be considered out of position if, at any time during the round, the group in question (a) exceeds the allotted time and (b) finishes more than 14 minutes behind the group in front.
- **TIMING PROCEDURE:** Once a group is determined to be out of position, players in the group may be timed. Other than on the putting green, the timing of a player's stroke will begin when it is his turn to play and he can play without interference or distraction. Time spent determining yardages will count as time taken for the next stroke.
- On the putting green, timing will begin after a player has been allowed a reasonable amount of time to mark, lift, clean and replace his ball, repair his ball mark and other ball marks on his line of putt and remove loose impediments on his line of putt.
- **NOTE:** A player is permitted 40 seconds to play a stroke, and an extra 20 seconds (for a total of 60 seconds) will be allowed for:
 - The first player to play a stroke on a par-3 hole
 - The first player to play a second stroke on a par-3 or par-4 hole
 - The first player to play a third stroke on a par-5 hole
 - The first player to play a stroke around a putting green
 - The first player to play a stroke on a putting green
 - Any player in a group being timed, who exceeds the applicable time to play a stroke, will be informed as soon as possible.
- Groups will be subject to penalty for violation of the pace of play guidelines. Groups deemed to be out of position will be issued a warning for their first breach. Subsequent penalties will escalate, if the same group has a second breach, they will be liable to a 1 stroke penalty. If there happens to be a third breach, the group will be subject to a 2 stroke penalty. Any further breach will result in disqualification.
- Appeals of penalties must be made immediately to the Tournament Committee in order to be considered. The Tournament Committee's ruling will be considered final.

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