



2018 TOURNAMENT MANUAL

243-7080 River Road
Richmond, BC
V6X 1X5
Phone: 604.303.6766

2018 PGA OF BC GENERAL TOURNAMENT CONDITIONS

1. TOURNAMENT ADMINISTRATION

The Captain shall administer the tournament rules laid down in the PGA of British Columbia Tournament Manual, supplemented by any subsequently published rules. The Captain shall refer to the Board of Directors on any matter which he/she feels requires the consideration of the Board of Directors. A player has the right to appeal at the next meeting of the Board of Directors. On notice of an appeal, the Captain shall submit a written report to the Board in time for such a meeting.

2. ENTRIES

- i. Entries must be made via online registration at **pgabc.org** by American Express, VISA or MasterCard or in writing with payment made by cheque. **Cheques to be made payable to the PGA of British Columbia.** Entries accompanied by payment must be sent to the PGA of British Columbia office to arrive on or before the deadline dates specified on the entry forms.
Send entries to: **#243, 7080 River Road**
Richmond, BC
V6X 1X5
Phone: 604.303.6766
or fax to: **604.303.6765** (accompanied by credit card info.)
- ii. A Candidate for Membership or Member of the PGA of BC must be in good standing for a minimum of 6 months prior to the event in order to be accepted. In the event that a tournament has not reached its capacity, members in good standing with fewer than 6 months experience will be considered for entry.
- iii. In the event that eligibility requires a member to be in a certain category, the member must have been in that membership category for at minimum 30 days prior to the start of the event. ie. Club Pro Championship
- iv. Priority for entry into tournaments will go to individuals who are currently working full-time in the golf industry. In the event that a tournament has reached its registration capacity, an alternates list will be created, on a first-come-first-serve basis.
- v. In the event that a team oriented tournament has reached its registration capacity, an alternates list will be created. Clubs wishing to submit more than one team will be added to this list and only accepted into the field if the tournament does not reach its capacity.
- vi. A PGA of BC member may not play in more than two (2) professional tour events 45 days in advance of the commencement of the PGA of BC event in order to be eligible to compete and win prize money in said event. Tours under this clause include all tours used in the Official World Golf Rankings plus the Champions Tour, European Senior Tour and Symetra Tour. Exceptions to this two-event limit include any nationally recognized Championship, such as the US Open, Open Championship, RBC Canadian Open or PGA Championship of Canada.
- vii. All team competitions must include participants from the same facility.
- viii. Provision for acceptance of entries will be at the discretion of the Captain's Committee.
- ix. Pairings and starting times: It is the player's responsibility to be aware of his/her starting time for any PGA of British Columbia event. Starting times can be accessed online or by contacting the office.
- x. **Entries must be PAID IN FULL before play is permitted.** Entries will be confirmed via website email confirmation. **All draws are final and will not be adjusted for any reason.**
- xi. **Cancellation Policy:** Cancellations received prior to the entry deadline (in writing) will receive a full refund. Any member who doesn't properly withdraw or cancel from a tournament prior to its start will forfeit their entry fee and may be subject to additional penalties.
- xii. **Late Cancellation:** Cancellations received after the deadline will not be refundable.

Note: At the discretion of the PGA of BC Office, a full refund may be given if there is sufficient reason for doing so. Examples include: Waiting list allows for an easy substitution of players, family sickness or emergency prevented proper cancellation. Injuries occurring prior to entry deadline must be disclosed at time of registration. Failure to do so will result in the competitor forfeiting their entry fee if withdrawal from the Championship is necessary due to said injury.

- xiii. **No Show Policy:** Any member who has entered a tournament and fails to appear for his/her starting time without reasonable cause will be subject to the forfeiture of the entire entry fee amount. In addition, without submitting a written explanation within a reasonable amount of time (7 days after the tournament ends) any further requests for refund consideration will be refused and the member will be subject to a no-show penalty (see section 4iv).
- xiv. **Late Entry:** Entries received after the registration deadline of the tournament will be put on a waiting list and will be accepted into the tournament if space permits and it doesn't compromise the coordination of the tournament..

3. SKINS GAMES

Skins games will be available for select tournaments. Skins games can be entered by completing the appropriate space on the entry forms and submitting the necessary fee.

4. DISCIPLINE

- i. All penalties must be paid or an appeal made before play will be allowed in the next tournament.
- ii. All penalties will be doubled for a second offence. A third offence may lead to expulsion from participation in future PGA of British Columbia events. Penalties also apply to all practice rounds.
- iii. All penalties are cumulative. All penalties must be paid to the PGA of British Columbia upon assessment and any appeal must be made in writing to the Captain of the PGA of British Columbia within 7 days.
- iv. **Offences and corresponding penalties:**

No-Show	
• Professional Tournament	\$200
• Professional – Amateur Competition	\$200
Throwing club	\$100
Failure to repair ball mark(s)	\$100
Failure to return scorecard (within 10 minutes)	\$100 & DQ
Conduct or Language likely to injure the reputation of the PGA of British Columbia, host facility, or partner(s)	up to \$500
Violation of PGA of British Columbia Dress Code standards	\$100
Failure to attend mandatory tournament function	\$200

5. CANCELLATION OF TOURNAMENT

In the event of the curtailment or cancellation of a tournament, prize money shall be distributed as agreed between the sponsor and the PGA of British Columbia.

6. CADDIES

Caddies are permitted at select PGA of British Columbia Championships. Metal spiked footwear are not permitted.

7. CARTS

Please see "Dress Code and other policies covering PGA of BC Events." This section details golf cart policy pertaining to each individual event.

The Rules Committee may limit the number of carts permitted on the course based on availability and weather conditions. This information will be made available prior to the start of each event.

Any individual who is not a competitor or a caddie is **not** permitted to ride in any cart assigned to a competitor. Penalty for breach of this rule is 2 strokes for each hole on which any breach occurred, to a maximum penalty of 4 strokes per round.

8. PRIZE PRESENTATION

The top five prize winners in individual and/or team event must be in attendance at the prize presentation, unless the Captain gives consent. The penalty for failure to attend is \$200.

9. LOCAL RULES

Upon commencement of play each player will receive a local rules sheet.

10. RETURN OF SCORECARDS

Players are responsible for checking and signing their own scorecard and attesting their fellow competitor's scorecard. If a competitor fails to check, sign and return his/her scorecard to scoring officials within 10 minutes of the completion of his/her round, he/she shall be deemed disqualified and will be fined \$100.

11. TIES

- i. In stroke play events, in the event of a tie, a sudden-death playoff will decide the winner. (Applies to PGA of BC Championship, Seniors' Championship, Assistants' Championship, Women's Championship and Club Professional Championship).
- ii. In select team formats, in the event of a tie, a sudden-death playoff will decide the winner. The format for this playoff will be **Alternate Shot** (Applies to Pro-Assistant Championship and Tournament of Champions)
- iii. When a competition stipulates that ties be broken by means other than a hole-by-hole playoff, retrogression, flipping a coin or other similar methods shall determine the order of finish. (Applies to Pro-Junior)
- iv.

12. DRESS REQUIREMENTS & CODE

All professionals are required to present a neat appearance in both clothing and personal grooming and maintain an acceptable standard of dress both on the golf course and in the clubhouse. All branded apparel must be golf related. Every PGA of BC tournament has a mandatory dress code for tournament functions, unless waived by the Administration Office. Penalties for infractions are \$100 for the first offence and \$200 for the second offence.

Dress code information can be found for quick reference [online](#)

Dress Code	Simple Definition	Detailed Definition
Golf Casual	Proper golf attire	Men: golf slacks and collared golf shirt Women: golf slacks and golf fashion shirt, shorts, Capri pants, skorts Footwear: teaching shoes acceptable
Business Formal	Suit and tie or equivalent	Men: sport jacket or suit jacket, necktie, dress slacks and dress shirt Women: sport jacket or suit jacket, dress slacks or skirt and blouse, or dress Footwear: dress shoes
Unacceptable attire:	The following is unacceptable at any PGA of BC event or function:	Denim jeans, clothing that is ripped, torn, or otherwise in a state of disrepair, clothing with commercial and/or sporting advertising ie. Baseball caps or offensive logos or slogans, running shoes, sandals

13.DRESS CODE & OTHER POLICIES FOR SPECIFIC EVENTS:

Tournament of Champions

Dress code for post-golf luncheon: Golf Casual
Post-golf function: Mandatory attendance for all competitors
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: Permitted

Assistants' & Senior's Championship

Dress code for post-golf gatherings: Golf Casual
Post-golf function: Mandatory attendance for Top 5 competitors (Assistants'), Top 3 (Seniors')
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use for Assistants': NOT permitted unless otherwise approved
Cart use for Seniors': Permitted at own expense

Pro-Assistant Championship

Dress code: Golf Casual (Shorts permission subject to approval)
Post-golf function: Mandatory attendance for Top 5 competitors
Alcohol consumption: Permitted during the course of play
Cart use: Permitted
Purse Payout: Checks will be split equally and sent to facility under EP/HP's name

Pro-Junior Championship

Dress code: Golf Casual (Shorts permission subject to approval)
Post-golf function: Mandatory for all competitors
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: NOT permitted unless otherwise approved
Please note that with the exception of the Pro-Assistant and Pro-Junior Championships, shorts may NOT be worn in any competition or in any accompanying PRACTICE ROUND to said event.

PGA of BC Championship

Dress code for post-golf gatherings: Golf Casual
Post-golf function: Mandatory attendance for Top 5 competitors
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: NOT permitted unless otherwise approved

PGA of BC Women's Championship

Dress code for post-golf gatherings: Golf Casual
Post-golf function: Mandatory attendance for Top 3 competitors
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: NOT permitted for Round 2 unless otherwise approved

Club Professional Championship

Dress code for post-golf dinner on Day 1: Business Formal
Dress code for post-golf gathering, Day 2: Golf Casual
Post-golf function: Mandatory attendance for Top 5 competitors
Alcohol consumption: NO ALCOHOL to be consumed during the course of play
Cart use: Permitted at own expense

14.SEPARATE TEES POLICY

When men and women compete for the same purse, they will play from separate tees. When setting the golf course, the men's tees will be set at the yardage most appropriate for the competition. The women's yardage will be set approximately 10% shorter than the men's yardage.

After the men's tees are set, the committee will attempt to reach the guidelines while preserving similar shot values.

15. PLAYER DECLARATION

- i. I certify that I have read the PGA of British Columbia tournament rules and conditions governing each tournament to be conducted under the auspices of the PGA of British Columbia during 2016 and acknowledge the PGA of British Columbia Captain's Committee as the sole authority.
- ii. By entering into a PGA of British Columbia tournament I accept the outlined terms and conditions, together with any amendments that may from time to time be deemed necessary.
- iii. I certify that I will conduct myself both on and off the golf course in such a way that will at no time discredit the PGA of British Columbia.
- iv. I certify that at any tournament in which I participate, I will abide by the decisions of the appointed PGA of British Columbia committee, whose decisions I will accept as final.
- v. I agree that I will not share any part of the prize money that I may win in a Championship with any other contestant and I will not enter into any arrangement whereby I could have a financial interest in any other player's prize money (such as through prize-splitting or prize money 'insurance').
- vi. I grant the PGA of British Columbia representatives and employees the right to take photographs of me and my property in connection with PGA of British Columbia events. I authorize the PGA of British Columbia (its assigns and transferees) to copyright, use and publish the same in print and/or electronically. I agree that the PGA of British Columbia may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web/social media content.



2018 CONDITIONS OF COMPETITION & STANDARD LOCAL RULES

Play is governed by the 2018 Golf Canada Rules of Golf, the 2016/2017 Golf Canada Decisions on the Rules of Golf and, where applicable, by the following local Rules and Conditions of Competition, approved by the PGA of BC Rules Committee, subject to changes, additions or deletions for particular Championships. The player's attention is drawn to Conditions of Competition as printed on the forms accompanying applications for entry. Complete text of Rules and Appendices may be found in the 2016 Golf Canada Rules of Golf.

Unless otherwise specified, the penalty for a breach of a Local Rule or Condition is:

Match Play – **Loss of Hole**
Stroke Play – **Two (2) Strokes**

SECTION A: LOCAL RULES

1. Out of Bounds: Rule 27

A ball which crosses a road defined as out of bounds and comes to rest beyond that road is out of bounds, even though it may lie on another part of the course

2. Water and Lateral Hazards: Rule 26

When a water hazard or lateral water hazard is defined on only one side, it is deemed to extend to infinity. When a water hazard or lateral water hazard is bounded by out of bounds, the hazard margin extends to and coincides with the out of bounds line.

Dropping Zones:

If a ball is in or it is known or virtually certain that a ball that has not been found is in a water hazard and a Drop Zone is specified on the applicable "Notice to Competitors" for that water hazard, the player may as an additional option, drop a ball, under penalty of one stroke, in the white lined area labeled "Drop Zone (DZ)" located as indicated on the applicable "Notice to Competitors:".

3. Abnormal Ground Conditions: Rule 25

Ground Under Repair:

- Areas completely encircled with white lines;
- French Drains (drainage ditch filled with stones);
- Seams of cut turf – Appendix I, Part A Section 3e.

4. Embedded Ball Through the Green: Appendix I, Part A, Section 3a is in effect.

5. Immovable Obstructions: Rule 24

- White lined areas tying into obstruction(s) are part of the obstruction
- A landscaped or garden area (flower beds, shrubbery or the like)
- Roads or paths surfaced with wood chips or mulch, the individual pieces of wood chips or mulch are loose impediments

- d. Where the outside edge (non golf course side) of the road or path defines out of bounds, the road or path is an obstruction

6. Turf Plugs on Putting Greens: Rule 16-1c

Turf plugs of any size on the putting green have the same status as old hole plugs and may be repaired under Rule 16-1c.

7. Accidental Movement of a Ball or Ball Marker on Putting Green

Rules 18-2, 18-3 and 20-1 are modified as follows:

When a player's ball lies on the putting green, there is no penalty if the ball or ball-marker is accidentally moved by the player, his partner, his opponent, or any of their caddies or equipment

The moved ball or ball-marker must be replaced as provided in Rules 18-2, 18-3 and 20-1.

This Local Rule applies only when the player's ball or ball-marker lies on the putting green and any movement is accidental.

Note: If it is determined that a player's ball on the putting green was moved as a result of wind, water or some other natural cause such as the effects of gravity, the ball must be played as it lies from its new location. A ball-marker moved in such circumstances is replaced.

8. Integral Parts of the Course

- a. The portion of wrappings, wires, or cables where closely attached to trees or objects defining out of bounds
- b. Artificial retaining walls and/or pilings when located within water hazards.

9. Permanent Elevated Power Lines or Cables

If a ball strikes a permanent elevated power line or cable, the stroke MUST be cancelled and replayed without penalty (Rule 20-5). If the ball is not immediately recoverable another ball may be substituted.

10. Temporary Obstructions

- a. Temporary Immovable Obstructions (TIO) – Appendix I, Part A Section 4b.

Either side relief for Intervention type interference:

Only for a TIO specified on the applicable "Notice to Competitors" as eligible for either side relief, a player entitled to relief for a ball that lies in, on, under or behind the TIO so that any part of the TIO intervenes directly between the player's ball and the hole and is on his line of play; or the ball lies within one club length of a spot equidistant from the hole where such intervention would exist (Intervention type interference), the player may, as an additional option, without penalty, drop the ball on either side of the TIO in accordance with Clause 3 of the TIO Local Rule.

- b. Temporary Power Lines and Cables – Appendix I, Part A, Section 4c.

11. Distance Measuring Devices - For all PGA of BC events, the local Rule in Appendix I, Part A, Section 7, is in effect. A player may obtain distance information by use of a distance-measuring device.

12. Environmentally Sensitive Areas: Appendix 1, Part A, Section 2c

An environmentally sensitive area is an area so declared by an appropriate authority, entry into and/or play from which is prohibited for environmental reasons. These areas may be defined as ground under repair, a water hazard, a lateral water hazard or out of bounds at the discretion of the Committee provided that, in the case of an environmentally sensitive area that has been defined as a water hazard or a lateral water hazard the area is, by definition, a water hazard.

Note: Play from an Environmentally Sensitive Area is strictly prohibited. Breach of the Local Rule: two (2) strokes.

SECTION B: CONDITIONS OF THE COMPETITION

1. Specification of the Clubs and the Ball

- a. List of Conforming Driver Heads – Appendix I, Part B, Section 1a.
Penalty for making a stroke with a club in Breach of Condition – Disqualification
- b. Groove and Punch Mark Specifications – Decision 4-1/1. The exception referring to Ping Eye 2 irons manufactured before March 31, 1990 does not apply.
Penalty for making a stroke with a club in Breach of Condition – Disqualification
- c. List of Conforming Golf Balls (Note to Rule 5-1) – Appendix 1, Part B, Section 1b
Penalty for making a stroke with a club in Breach of Condition – Disqualification

2. Pace of Play (Note 2 to Rule 6-7) Appendix I, Part B, Section 3

See following Pace of Play Guidelines for pace of play timing, fines and penalties.

3. Suspension of Play Due to a Dangerous Situation (Note to Rule 6-8b) – Appendix I, Part B, Section 4.

Discontinue Play Immediately: One prolonged signal note

Discontinue Play: Three consecutive short signal notes

Resume Play: Two short signal notes.

Note: During a suspension for a dangerous situation all practice areas shall be closed until the Rules Committee has declared them open. Players who disregard such closing are subject to disciplinary action.

4. Practice –

- a. Before or between rounds – Appendix I, Part B, Section 5a.

A player may practice on the designated practice areas

- b) Between Holes (Note 2 to Rule 7-2) – Appendix I, Part B, Section 5b.

This condition is not in effect a Match Play Competition

5. Transportation

The PGA of BC's Transportation Policy is in effect

6. How to Decide Ties

In the event of a tie for first place in a stroke play competition; there will be a hole by hole play-off to determine the winner immediately following the last stipulated round.

7. Close of Competition

The competition shall be deemed to have closed when all scores have been validated in the Scoring System and approved by the Committee. In the event of a play-off, the competition shall be deemed to have closed with the play-off scores have been approved by the Committee.

PGA OF BC'S PACE OF PLAY POLICY – STROKE PLAY EVENTS

Rule 6-7 states, in part: "The player shall play without undue delay and in accordance with any pace of play guidelines that the Committee may establish."

The following pace of play guidelines, penalties and fines for PGA of BC stroke play competitions has been adopted. In the administration of the pace of play guidelines, a member of the Rules Committee shall not tolerate abuse, oral or otherwise, by a player. Such abuse may constitute conduct unbecoming a professional.

DEFINITION OF "OUT OF POSITION"

The first group to start will be considered out of position if, at any time during the round, they exceed the time allotted to play, as detailed on the applicable course's Pace of Play Chart.

Any subsequent group will be considered out of position if, at any time during the round, they (a) exceed the allotted time to play and (b) reach a par-3 hole that is open and free of play, reach a par-4 and have not played a stroke from the teeing ground before the hole is open and free of play or reach a par-5 and all players have not played a stroke from the teeing ground before the hole is open and free from play.

NOTE: The Committee reserves the right to time a group when the Committee deems it necessary. Further, if a player is determined by the Rules Committee to be unreasonably slow, he may be timed individually at the Rules Committee's discretion, regardless of whether his group is out of position.

TIMING

When the Rules Committee determines that a group or an individual out of position will be timed, all players in the group, or the specific individual, will be informed they are being timed.

Other than on the putting green, the timing of a player's stroke will begin when it is his turn to play and he can play without interference or distraction. Time spent determining yardage will count as time taken for the next stroke. On the putting green, timing will begin after a player has been allowed a reasonable amount of time to mark, lift, clean and replace his ball, repair his ball mark and other ball marks on his line of putt and remove loose impediments on his line of putt. A player has 40 seconds to play a stroke, with an additional 10 seconds (total of 50) when first to play.

PENALTIES

- First offense - no penalty, warning letter issued by PGA of BC Administration Office
- Second offense - one (1) penalty stroke
- Third offense - two (2) penalty strokes
- Fourth offense - DISQUALIFICATION

NOTE: Any timings exceeding the applicable time to play a stroke (bad time) will be carried over throughout the round.

APPEALS

Any appeal of a penalty or fine must be referred to the on-site Executive Director immediately upon completion of the player in question's round. The Executive Director's decision shall be final. If the player in question does not appeal immediately upon conclusion of his round any penalties & fines shall stand.